



**Core Curriculum Week B: Legal and Tax Issues,
Finances and Facilities
August 19 – 22, 2024**

Certification Electives: Friday, August 23 (Optional)

Monday, August 19	Tuesday, August 20	Wednesday, August 21	Thursday, August 22	Friday, August 23 (Optional Elective Day)
8:15 – 8:30 am Announcements & Devotional	8:15 – 8:30 am Announcements & Devotional	8:15 – 8:30 am Announcements & Devotional	8:15 – 8:30 am Announcements & Devotional	8:15 – 8:30 am Announcements & Devotional
8:30a – 12:00 pm Property & Facility Management	8:30a – 12:00 pm Theology of Stewardship and Best Stewardship Practices	8:30a – 12:00 pm Financial Management and Accounting Practices	8:30a – 12:00 pm Congregational Legal & Tax Matters	8:30 am – 10:30 am Theology and Ethics of Church Administration 10:30 am – 12:30 pm Stewardship of Self
12:00 - 12:30 pm Lunch	12:00 - 12:30 pm Lunch	12:00 - 12:30 pm Lunch	12:00 - 12:30 pm Lunch	12:30 – 1:00 pm Lunch
12:30 – 4:00 pm Financial Management and Accounting Practices	12:30 – 4:00 pm Church Fundraising and Capital Stewardship	12:30 – 4:00 pm Ecology, Responsibility & Greening the Church	12:30 – 4:00 pm Congregational Legal & Tax Matters	1:00 pm – 3:00 pm Technology and Church Management Software



**Core Curriculum Week A: Communications,
Human Resources and Strategic Planning
August 26 - 29, 2024**

Monday, August 26	Tuesday, August 27	Wednesday, August 28	Thursday, August 29
8:15 – 8:30 am Announcements & Devotional	8:15 – 8:30 am Announcements & Devotional	8:15 – 8:30 am Announcements & Devotional	8:15 – 8:30 am Announcements & Devotional
8:30a – 12:00 pm Human Resources: Staff Leadership and Team Building	8:30a – 12:00 pm Human Resources: Stewardship of Volunteers	8:30a – 12:00 pm Organizational Theory & Strategic Planning	8:30a – 12:00 pm Social Media, Websites and the Church
12:00 - 12:30 pm Lunch	12:00 - 12:30 pm Lunch	12:00 - 12:30 pm Lunch	12:00 - 12:30 pm Lunch
12:30 – 4:00 pm Marketing your Church to the World	12:30 – 4:00 pm Human Resources: Staff Administrative Development Issues	12:30 – 4:00 pm Effective Strategic Planning in the Church	12:30 – 4:00 pm Human Resources: Employment Practices