Please complete the form below for annual conference leaders currently serving your area. Completed forms may be returned to the General Council on Finance and Administration by email at [dataservices@gcfa.org](mailto:dataservices@gcfa.org)

|  |  |
| --- | --- |
| Annual Conference Name: |  |
| Person Completing Form: |  |
| Date Completed: |  |

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| **Secretary** | |
| *Description: completes the organizational tasks of the annual conference. This position is not an administrative assistant.* | |
| **Name** |  |
| **Mailing Address** |  |
| **Phone Number** |  |
| **Email Address** |  |
| **Start Date** |  |
| **Treasurer** | |
| *Description: manages the finances of the annual conference.* | |
| **Name** |  |
| **Mailing Address** |  |
| **Phone Number** |  |
| **Email Address** |  |
| **Start Date** |  |
| **Statistician** | |
| *Description: collects and reports annual conference statistics* | |
| **Name** |  |
| **Mailing Address** |  |
| **Phone Number** |  |
| **Email Address** |  |
| **Start Date** |  |

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| **Communicator** | |
| *Description: coordinates communication from the annual conference to general agencies, local churches, and other annual conferences* | |
| **Name** |  |
| **Mailing Address** |  |
| **Phone Number** |  |
| **Email Address** |  |
| **Start Date** |  |
| **Director of Connectional Ministries (or equivalent)** | |
| *Description: coordinates or directs ministry programs in the annual conference* | |
| **Name** |  |
| **Mailing Address** |  |
| **Phone Number** |  |
| **Email Address** |  |
| **Start Date** |  |
| **Conference Lay Leader** | |
| *Description: elected leader of the conference laity; supports the role of laity in the church.* | |
| **Name** |  |
| **Mailing Address** |  |
| **Phone Number** |  |
| **Email Address** |  |
| **Start Date** |  |
| **Conference Council on Finance and Administration** | |
| *Description: provides for the functions of the ministry and maintain the connectional relationships* | |
| **Name** |  |
| **Mailing Address** |  |
| **Phone Number** |  |
| **Email Address** |  |
| **Start Date** |  |

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| **Conference Board of Ordained Ministry** | |
| *Description: assume primary responsibility for the enlistment and recruitment of ministerial leadership for churches and other ministry settings* | |
| **Name** |  |
| **Mailing Address** |  |
| **Phone Number** |  |
| **Email Address** |  |
| **Start Date** |  |
| **Conference Board of Pensions** | |
| *Description: provide for and contributing to the support, relief, assistance and pensioning of clergy/lay and their families* | |
| **Name** |  |
| **Mailing Address** |  |
| **Phone Number** |  |
| **Email Address** |  |
| **Start Date** |  |
| **Board of Trustees of the Annual Conference** | |
| *Description: receives, collects, and holds in trust for the benefit of the annual conference* | |
| **Name** |  |
| **Mailing Address** |  |
| **Phone Number** |  |
| **Email Address** |  |
| **Start Date** |  |
| **Conference Committee on Episcopacy** | |
| *Description: supports the bishop* | |
| **Name** |  |
| **Mailing Address** |  |
| **Phone Number** |  |
| **Email Address** |  |
| **Start Date** |  |

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| **Conference Administrative Review Committee** | |
| *Description: ensures that the disciplinary procedures are properly followed* | |
| **Name** |  |
| **Mailing Address** |  |
| **Phone Number** |  |
| **Email Address** |  |
| **Start Date** |  |
| **United Women in Faith (United Methodist Women)** | |
| *Description: work with and develop programs to meet the needs and interest of women* | |
| **Name** |  |
| **Mailing Address** |  |
| **Phone Number** |  |
| **Email Address** |  |
| **Start Date** |  |
| **General Commission on United Methodist Men** | |
| *Description: work with and develop programs to meet the needs and interest of men* | |
| **Name** |  |
| **Mailing Address** |  |
| **Phone Number** |  |
| **Email Address** |  |
| **Start Date** |  |
| **Conference Commission on Archives and History** | |
| *Description: collect, preserve, and make accessible the historically significant records of the AC* | |
| **Name** |  |
| **Mailing Address** |  |
| **Phone Number** |  |
| **Email Address** |  |
| **Gender** |  |
| **Clergy Status** |  |
| **Start Date** |  |